

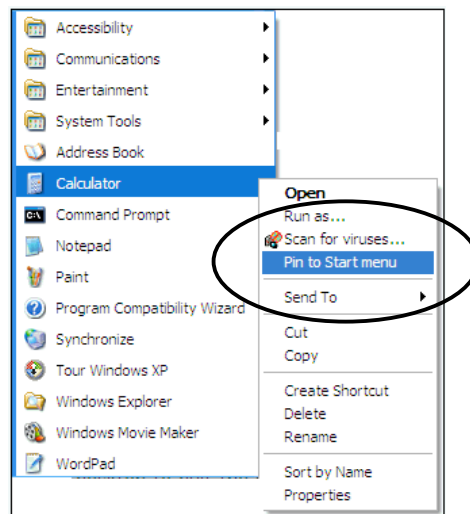
Customize Windows XP 's Start Menu

Want to keep your programs within easy reach? Windows XP lets you customize the **Start menu** and task bar so you can launch your favorite programs whenever you want them. No more searching for your favorite programs; you can easily add programs to the **Start menu**. Windows call this “*pinning*.” Or you can use the **Quick Launch** bar as a way to keep other programs at your fingertips; ready to go at the click of the button.

Here's how to add (“pin”) a program to the **Start menu**. As an example, we'll pin the Windows XP Calculator program to the **Start menu**.

To pin Calculator to the Start menu

1. Click **Start**, and then click **All Programs**.
2. Click **Accessories** and point to **Calculator**.
3. Right-click **Calculator** and click *Pin to Start menu*.



4. Click anywhere on the desktop to quit the **Start menu**.

That's all there is to it. The above works for any program on your computer, putting those programs on the **Start menu** until you decide to remove them. By the way, removing programs from the **Start menu** is even easier. Here's how:

To remove Calculator from the Start menu

1. Click **Start**, and then point to the program you want to remove (in this case, Calculator).
2. Right-click Calculator and click **Unpin from Start menu**.
3. Click anywhere on the desktop to quit the **Start menu**.